TWEEDMOUTH RANGERS FOOTBALL CLUB CONSTITUTION

## Article 1 - Name

Tweedmouth Rangers Football Club (thereinafter called 'the Club')

## Article 2 - Aims \& Objectives

The object of the Club is to promote football in the Berwick upon Tweed and wider area.

## Article 3 - Membership of Committee

- Membership of the Committee shall be open to all adult residents of Berwick upon Tweed and District (defined as all those over the age of 18 years).
- The Committee may, at its discretion, refuse to admit any individual to membership.
- The Committee shall have the right for good and sufficient reason to terminate the membership of any individual or organisation by written notice. The member or the representative of the organisation concerned shall have the right to be heard by the Committee before a final decision is made.
- The Committee shall consist of no less than six members who shall be elected yearly at the the Annual General Meeting.
- The Committee shall be empowered to co-opt up to four people who shall not necessarily be resident of Berwick upon Tweed and District. These co-opted people will not have voting powers.
- The elected Office Bearers shall be: Chairperson, Secretary and Treasurer. Each of whom shall be Committee Members of 'the Club'. Each year at the Annual General Meeting the Office Bearers can stand for re-election or retire.
- No person shall be entitled to hold any of the elected Office Bearer positions for more than three years.
- In the event of death or resignation of an elected Office Bearer, the vacancy may be filled by another committee member until the succeeding AGM.
- All members shall have one vote except for the Chairperson who shall, in addition, have a casting vote.


## Article 4 - Meetings

- Meetings shall be held monthly unless the Chairman decides that there is insufficient business, although they shall be held no less than four times per year.
- The Committee's Financial Year ends $30^{\text {th }}$ April each year. The AGM to present the Chairman's Annual Report and Treasurers Audited Accounts, and elect members, shall be held within six months of that date.
- The notice and the agenda for the AGM shall be sent to all members in writing at least seven days before the meeting.
- The quorum for meetings shall be four members.
- If a quorum is not present within fifteen minutes after the meeting start time, or if, during a meeting, a quorum ceases to be present, the meeting shall be adjourned to a time and place as may be fixed by the Chairperson.
- If the Chairperson is not present within fifteen minutes after the meeting start time, the members of the management committee shall elect someone from among themselves to act as Chairperson of that meeting.
- The Committee shall ensure that minutes are made of all proceedings at all meetings; a minute shall include the names of those present, and (if possible) shall be signed by the Chairperson of the meeting.


## Article 5 - Special Meetings

Extra-ordinary meetings may be called at any time by the Chairman at the request of at least four members.

## Article 6 - Finance

The funds of the committee shall be solely for the promotion and furtherance of its aims and objectives. No payments whatsoever shall be made directly or indirectly to Office Bearers or members except in the remuneration of monies spent on behalf of the committee on the production of a receipt. The treasurer shall keep account of all income and expenditure and shall prepare accounts ensuring the appropriate level of external scrutiny is carried out by the relevant regulations. The treasurer will open accounts with appropriate financial institutions which will be managed jointly by the Office Bearers.

## Article 7 - Dissolution

In the event of the Committee being resolved any monies will be transferred for use to benefit the local community or to another organisation with likeminded aims and objectives of the Committees choice.

## Article 8 - Alterations to the Constitution

Alterations to the Constitution shall be made by a resolution of members, passed by a majority of at least two thirds of the elected committee members present and voting thereat. Notice of any proposed alterations must be sent to all members at least 21 days before the meeting.

## Declaration

This is to certify that this is a true copy of the Constitution adopted by 'the Club' Committee on $24^{\text {th }}$ June 2019 and signed by three Office Bearers:


Position chairman
Signature KDexan

Name Ross Aitchison
signature $\underset{R G A L}{\operatorname{Ral}}$

Name CARE MARR
Signature $\qquad$

Position Vice SEcRETARY

Position Treasurer

